

Employment Application

Bartlett Recreation Department

PERSONAL INFORMATION

Name:

Phone No.

Address:

Position Desired:

Full Time:

Part Time

If a minor, do you have an employment certificate?

Have you been convicted of a felony in the past five years?

Explain:

Salary or Pay Rate Desired?

EDUCATION

School Name & Address	Major/Course of Study Degree/Diploma	Graduation Date
High School		
College Business/ Trade/Other		

Special Skills and Qualifications: Any job-related licenses, skills, training, honors, awards, and special accomplishments.

EMPLOYMENT HISTORY

1. Current/Most Recent Employer:

Address:

Supervisor:

Phone No.

Position Title:

From:

To:

Pay Rate:

Duties:

Reason for leaving:

May we contact?

2. Employer:

Address

Supervisor:

Phone No.

Position Title:

From:

To:

Pay Rate:

Duties:

Reason for leaving:

3. Employer:

Address

Supervisor:

Phone No.

Position Title:

From:

To:

Pay Rate:

Duties:

Reason for leaving

REFERENCES (Exclude relatives and former employers)

Name/Title

Address and Phone No.

Occupation

1.

2.

3.

I certify that the information contained in this application is true and complete to the best of my knowledge and understand that any false information on this application may be grounds for not hiring me.

Date:

Signature: